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EDUC 490  
Dr. David Litz  
October 10, 2024

### EDUC 490 Micro-Teaching Lesson: Agenda Routine

Grade Level: 6

#### Feedback Areas:

- Skill of explanation using a strong, confident voice
- Skill of written demonstration

#### Resources Needed:

- Access to a whiteboard or document camera (depending on what is available).
- Students will need their agendas (lined paper in this case), pencils, and erasers.

#### Lesson Objectives:

- The purpose of this lesson is to teach students how they will manage their agendas. My expectations for this daily routine should be clear by the end of the lesson.
- This lesson is designed to empower students with the skills and knowledge they will need to keep themselves organized.

#### Lesson Outline:

-Share the lesson intentions.

- “Today, we will be learning the expectations for our agenda routine this year, in Grade 6. Your agenda is a tool that will help you to keep your school work and responsibilities organized.”

-Lay out the expectations for the agenda routine.

- We will write in our agendas at the end of the day each day.
- We will write our agenda message in cursive to practice that skill each day.
- Students are responsible for taking their agenda home with them, completing their homework, getting their agenda signed by an adult, and bringing their agenda back to school the next day.

-Hand out the lined paper and pencils.

-Instruct the students to write today’s date in the top margin of the page and put their name on their paper.

-Let students know that I will write the agenda message in my agenda and they are to copy it down afterward. Write the agenda message out for students in cursive.

#### -Today’s Agenda Message: October 10, 2024

- Read for 20 minutes
- Study for the spelling test on Friday
- Get Social Studies test signed – due tomorrow
- No school on Monday

-As students finish their agenda, they will raise their hand to get my attention. I will check their agenda and release them to pack up for dismissal.

-Release students to copy the agenda message down. Circulate, check work, stamp.